



# MASSACHUSETTS STATE POLICE

## TRAVEL / TRAINING ENDORSEMENT SHEET

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Requesting Employee:		ID#
Station/Section/Unit:		
Date Submitted:	Location Traveling To:	
	Date(s) of Travel:	
	Total Estimated Cost:	
1 <sup>st</sup> Endorsement: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date Forwarded:	Signature:	ID#
	Comments:	
2 <sup>nd</sup> Endorsement: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date Forwarded:	Signature:	ID#
	Comments:	
3 <sup>rd</sup> Endorsement: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date Forwarded:	Signature:	ID#
	Comments:	
4 <sup>th</sup> Endorsement: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date Forwarded:	Signature:	ID#
	Comments:	
5 <sup>th</sup> Endorsement: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date Forwarded:	Signature:	ID#
	Comments:	
6 <sup>th</sup> Endorsement: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date Forwarded:	Signature:	ID#
	Comments:	
7 <sup>th</sup> Endorsement: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date Forwarded:	Signature:	ID#
	Comments:	